



Warrandyte Basketball Association

BUSHFIRE – FIRE DANGER POLICY

1. Policy Statement

Values

Warrandyte Basketball Association (WBA) aims to provide an environment that is safe and free of risk to its employees', volunteers', players' and coaches' health and welfare.

We are committed to:

- As far as practicable, providing a safe environment for all staff, volunteers, players, parents and coaches in the event of a bushfire.
- Closing the WBA Office on Fire Danger Ratings (FDR) of CODE RED or EXTREME declared by the Emergency Management Commissioner. Staff members are not required to attend their workplace but are required to work from home.
- Cancelling all Redbacks, Venom and Big V training on Fire Danger Ratings (FDR) of CODE RED or EXTREME declared by the Emergency Management Commissioner at all of our training venues including Warrandyte Sports Complex, Warrandyte High School and Croydon Hills Primary School.
- Closing the office when directed by the President, Vice President or Secretary of WBA.
- Preparing for ongoing bushfire seasons by ensuring emergency procedures are in place to effectively manage the threat of fire danger at the WBA Office on an ongoing basis.
- All staff being adequately trained and aware of emergency procedures.
- Following the game day policies relating to Fire Danger Ratings from Eastern District Junior Basketball League (EDJBA), Victorian Junior Basketball League and Big V as appropriate.

Purpose

To achieve a Bushfire - Fire Danger Policy that plans for the safety of staff, volunteers, players and coaches at WBA.

2. Authorisation

This policy was adopted by the WBA committee on 21 June 2020

3. Review Date

This policy will be reviewed in October each year, or earlier if necessary.

4. Procedures

The Committee is responsible for:

- Developing and reviewing the Bushfire - Fire Danger Policy
- Ensuring staff are provided with necessary information and training, for example, handling of fire extinguishers
- Ensuring all necessary emergency equipment is available and maintained, for example, fire extinguishers
- Ensuring the emergency evacuation procedure is displayed in a prominent position/s
- During the Fire Danger Season, ensuring a notice is displayed on the front door of the WBA office advising of closure and cancellation of training on a CODE RED or EXTREME day.
- Communicating with all members via email and or other appropriate communications and advising of the closure and cancellation of training on a CODE RED or EXTREME day.

Staff are responsible for:

- Providing input into the development of procedures to be followed in the event of an emergency situation
- Being familiar with procedures and responsibilities.
- Implementing the procedures.
- Staff are asked to be alert to days being declared CODE RED or EXTREME days. This will necessitate being abreast of local weather conditions, tuning into the nightly/morning news or radio news, checking the CFA website (www.cfa.vic.gov.au), or the VicEmergency App.



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Volunteers, parents, players and coaches are responsible for:

- Volunteers, parents, players and coaches are asked to be alert to days being declared CODE RED or EXTREME days. This will necessitate being abreast of local weather conditions, tuning into the nightly/morning news or radio news, checking the CFA website (www.cfa.vic.gov.au), or the VicEmergency App.

Closure on CODE RED and EXTREME Days

- When a CODE RED or EXTREME day is declared for the CENTRAL DISTRICT, the office will be closed.
- No staff, volunteers, players or coaches will be on site and all Redbacks, Venom and Big V trainings scheduled at all of our training venues including Warrandyte Sports Centre, Warrandyte High School and Croydon Hills Primary School will be cancelled.
- Staff will be informed of the WBA office closure by text message from the President, or if she/he is absent the Vice President. However, if a day CODE RED or EXTREME day has been declared for the Central District staff should proceed on the basis that the WBA office will be closed.
- Parents, coaches and players will be informed of cancelled training by email from the Administrator. However, if a day CODE RED or EXTREME day has been declared for the Central District, parents, coaches and players should proceed on the basis that training is cancelled at all of our training venues including Warrandyte Sports Complex, Warrandyte High School and Croydon Hills Primary School.
- In line EDJBA policy all competition games will be cancelled on CODE RED days declared for the CENTRAL DISTRICT.
- In line with EDJBA policy, on days of EXTREME fire danger, WBA will cancel games at Warrandyte Sports Complex, Mullum Mullum Stadium and Croydon Hills Primary School. The WBA committee will determine if Redbacks teams with away games will cancel games without penalty by providing notification to EDJBA at least three hours before the scheduled game.

5. Related documents or policies

- Bushfire - Fire in Vicinity

DOCUMENT CONTROL TABLE

Version No.	Approved by:	Date approved/reviewed:	Next review date:
1	WBA Committee	21 June 2020	October 2020
		18 October 2020	October 2021



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APPENDIX A

EASTERN DISTRICT JUNIOR BASKETBALL LEAGUE POLICY

HIRE FIRE RISK

On Code Red days, all games shall be cancelled.

On days of extreme fire danger, the EDJBA and Clubs in high fire risk areas shall have the right to specify venues which shall have all games cancelled. Teams from these areas with away games shall have the right to cancel games without penalty, provided notification is given, a minimum of three hours before the scheduled game.

Clubs are advised in the value of providing venue supervisors training in the use of fire extinguishers, first aid relevant to heat, and evacuation procedures.

References:

http://websites.sportstg.com/assoc_page.cgi?c=1-4593-0-0-0&SID=262730