



Warrandyte Basketball Association

REGISTRATION REFUND POLICY

PURPOSE

Warrandyte Basketball understands that during the season, there may be situations that arise where players are unable to continue to play following payment of their registration fee. This policy provides a transparent and equitable approach for refunding player registration payments.

SCOPE

This policy covers all players registered with the Warrandyte Basketball who withdraw from Warrandyte Basketball programs.

IMPLEMENTATION

Withdrawal Processing Fee

To re-coup some of the associated costs (including PlayHQ fees) from player withdrawals, Warrandyte Basketball has approved a \$25 withdrawal processing fee for all refunds.

Redbacks

Player withdrawal up to and including the cut-off date for registration

Players withdrawn up to and including the cut-off date for registrations have minimal impact on team selection. In this situation a full refund of registration fees will be applied less the \$25 withdrawal processing fee.

Withdrawal after registration cut-off date

Players withdrawn after the cut-off date for registrations affect the selection and registration of teams into EDJBA. Withdrawals can significantly impact the composition and number of teams entered and can be disruptive to the team, other players and coach and may even place the team at risk of walkover fines

No refund of registration fees will be provided for withdrawals after the cut-off date for registrations unless application for Medical Withdrawal or Special Circumstance has been submitted to the committee to assess.

Venom Junior & Big V

No refund of registration fees will be considered unless an application for Medical Withdrawal or Special Circumstance has been submitted to the committee to assess in line with the schedule or refunds on page 2 of this policy.

Note: Big V player sponsorships are not covered under this policy.

Medical Withdrawal – If the withdrawal is due to extenuating circumstances that is medically related it must be substantiated by a medical certificate. The medical condition must exclude the player from playing basketball for the remainder of the season. The committee will assess each case on its merit. A \$25 withdrawal processing fee will be retained for all applications for registration refunds for medical reasons.

Special Circumstance – If the withdrawal is due to special circumstances, the case must be outlined in writing. The committee will assess each case on its circumstances. A \$25 withdrawal processing fee will be retained for all applications for registration refunds for special circumstances.

Redbacks Rookies and Other Programs/Clinics

No registration fee refund will be considered unless an application for Medical Withdrawal or Special Circumstance has been submitted to the committee to assess.

Please note applications for registration refunds for medical or special circumstances will only be considered where the player is unable to continue play for the remainder of the season.

All applications for a refund are to be made to the Warrandyte Basketball Administrator: admin@warrandytebasketball.com.au



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The following schedule of registration refunds apply:

Date of withdrawal	Refund Percentage	Withdrawal Processing Fee
Redbacks up to and including the cut-off date for registration	100%	\$25
Redbacks after the cut-off date for registration (without medical/special circumstance)	0%	n/a
Date of withdrawal - Medical/Special Circumstance		
Redbacks & Venom: Played one quarter or less of the season (incl grading games).	75%	\$25
Redbacks & Venom: Played between one quarter and half the season (incl. grading games)	50%	\$25
Redbacks & Venom: Played between half and three quarters of the season (incl. grading games)	25%	\$25

Note: Games played only include games not played due to the medical/special circumstance.

RELATED DOCUMENTS

Nil

REVIEW

This policy is to be reviewed every three years by the Policy Officer for approval by the full committee.

DOCUMENT CONTROL TABLE

Version No.	Approved by:	Date approved:	Next review date:
1	Warrandyte Basketball Committee	30 August 2016	June 2018
1.2	Warrandyte Basketball Committee	July 2018	July 2020
1.3	Warrandyte Basketball Committee	August 2021	August 2024